TERMINOLOGY MANAGER FOR CONFLUENCE CLOUD

Glossary

DC to Cloud migration

> Seven steps, in this order. Each one takes a few clicks.

CONTENTS

1 Export from Data Center

2 Move your spaces

3 Install Glossary on Cloud

4 Import the three lists

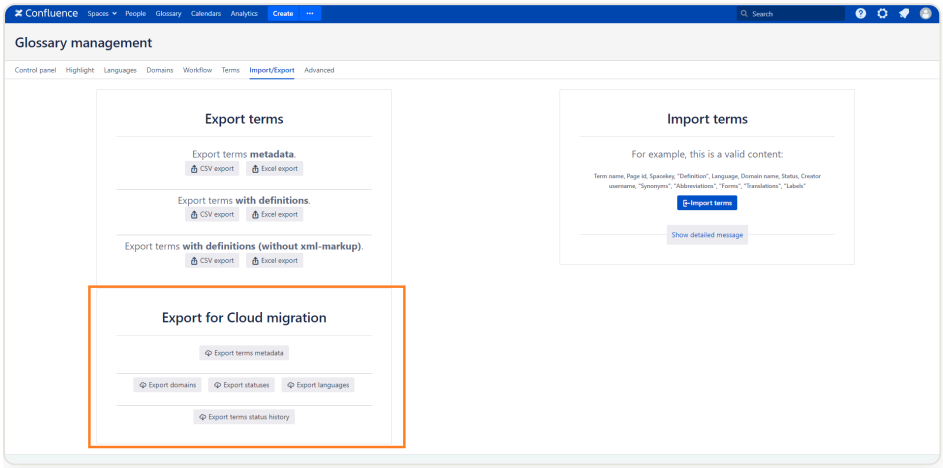
5 Import the terms

6 Import the status history

7 Rebuild the index

1 Export from Data Center

In Data Center, open **Glossary management** → **Import/Export**. In the **Export for Cloud migration** box, click the five buttons and keep the five files:



The Export for Cloud migration box in Data Center

- **Export domains**
- **Export statuses**
- **Export languages**
- **Export terms metadata**
- **Export terms status history**

> **TIP**
> Do this just before the migration, so the files include the latest changes.

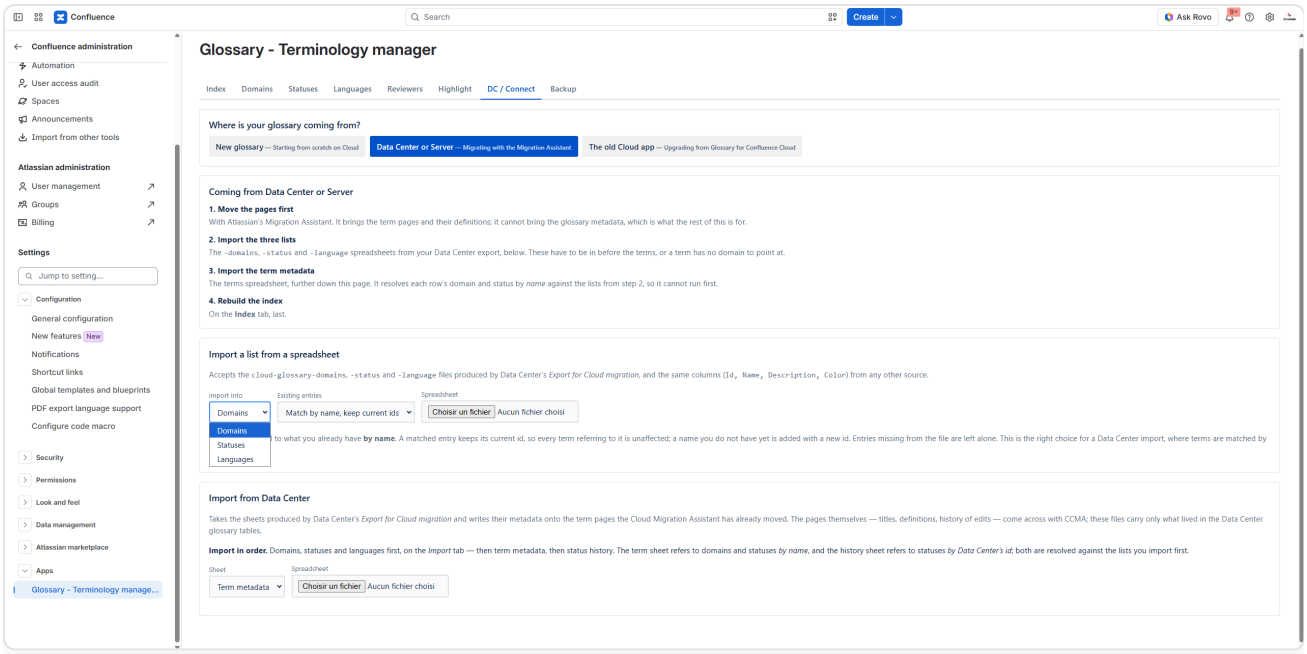
2 Move your spaces

Migrate every space that contains glossary terms with Atlassian's **Confluence Cloud Migration Assistant**, as usual.

3 Install Glossary on Cloud

Install **Glossary - Terminology manager** from the Atlassian Marketplace.

Open **Confluence settings** → **Apps** → **Glossary - Terminology manager**, go to the **DC / Connect** tab and choose **Data Center or Server**.



The DC / Connect tab, Data Center or Server selected

4 Import the three lists

In **Import a list from a spreadsheet**, keep **Match by name, keep current ids** and import the three files, one at a time:

1. **Import into:** *Domains*, choose the **domains** file, click **Apply to domains**.
2. **Import into:** *Statuses*, choose the **status** file, click **Apply to statuses**.
3. **Import into:** *Languages*, choose the **language** file, click **Apply to languages**.

5 Import the terms

In **Import from Data Center**:

1. **Sheet:** *Term metadata*, choose the **terms-metadata** file.
2. Click **Match terms to pages**.
3. Click **Import … terms**, and keep the tab open until **Import finished** appears.

> **TIP**
>
> Rows marked *No matching page* belong to a space that has not been migrated yet. Migrate it, then import the same file again. Importing twice is safe.

6 Import the status history

Same as step 5, with **Sheet:** *Status history* and the **status-history** file.

7 Rebuild the index

Open the **Index** tab and click **Rebuild index**.

✓ WHAT YOU SHOULD SEE

In **Apps** → **Glossary**, your terms with their domain, status and language. Pages using the Glossary macros display as before. The migration is complete.

¡ NEED A HAND

Write to support with the step you are on and the message shown on screen.